

ALUMNAE ASSOCIATION OF MILLS COLLEGE
Board of Governors Meeting

December 7, 2011
6:30PM
Reinhardt Alumnae House

I. INTRODUCTION

President Jaquez-Fissori called the meeting to order at 6:30PM.

Those in attendance and constituting a quorum were:

Present:

President: Linda Jaquez-Fissori

Vice Presidents: Michelle Balovich and Lynda Campfield

Treasurer: Karlin Sorenson

Members: Rina Faletti, Cynthia Guevara, Lucy Do, Jennifer King, Viji Nakka-Cammauf, Bev Curwen, Darice Balabanis, Diane Ketelle, Marge Nicholson, and Lillian Sahagun

Alumna Trustee: Julia Almanzan (by conference call)

Student Representative: Modesta Tamayo

Absent:

Alumna Trustees: Diana Odermatt and Gayle Rothrock

Others Present:

President Alecia DeCoudreaux

Senior Director of Alumnae Relations: Laura Gobbi

II. PRESIDENT'S REMARKS

Alecia DeCoudreaux

- A. Thanked Campfield for organizing the Winter Celebration for New Alumnae. Thanked Curwen and Balovich for their financial contributions for the event.
- B. The College has had a budget shortfall each year for the last three years. This year, DeCoudreaux and her cabinet looked through their budgets and made substantial progress to streamline and resolve the shortfall this year and going forward. Mills is still creditworthy, but we have to demonstrate fiscal responsibility.
 - a. Eliminated 15 positions (six full-time existing positions and nine vacant positions). Some of the eliminated positions are in Career and Disabled Student Services. Students are concerned that the services are being cut. However, The College has reorganized

the workload for existing employees so the services will still be intact, but delivered in a different way.

- i. Attended Dr. Joi's meeting (about the layoffs). Students were very emotional and want to have a voice regarding the budget. Dr. Joi plans to evaluate all the student services and students will have a voice on that.
- b. Will have furlough days and salary reductions.
- c. Looking for new sources of funding and continuing fundraising efforts. So far, more donors have expressed their desire to give to The College.
- d. Will look at strategic enrollment plan for future years. 50% of the budget comes from tuition and 97% of students are on some form of financial aid. The Office of Admission is working in tandem with the Enrollment Taskforce. The Faculty is very critical to the recruitment process and professors are encouraged to participate in preview days and visit with prospective students. So far, we have 35 new students that are enrolling for the spring semester.
- e. Focusing on retention and finding out why students leave.
- f. Will send information to alumnae/i in a couple of days and is planning year-end communication that will go out to the rest of the campus community. Plans to post new organizational charts as soon as possible.

III. BOG MINUTES FROM OCTOBER 2011

A. **MOTION** by Guevara and Jaquez-Fissori:

- a. Move to make a correction on page 4, item X, section B.
 - i. Change: *Will have next Alumnae of Color meeting on October 15th at the Solidarity Lounge.*
to: Will have next Alumnae of Color meeting on October 22nd at RAH.
- b. Move to make a correction on page 4, item XII.
 - i. Change: *Cythia Guevara.*
to: Cynthia Guevara.
- c. Seconded by Cammauf.
- d. **Favor:16; Oppose: 0; Abstain: 0.**

IV. PRESIDENT'S REPORT

Linda Jaquez-Fissori

- A. The College's furlough days will be December 19-January 9. Carnegie will be open but RAH will be closed.
- B. 60% of the BOG made gifts to the AAMC.
- C. **ACTION ITEMS:**
 - a. *Do, Jaquez-Fissori, and Leslie MacNeil will check AAMC email and regular mail for year-end gifts. Jaquez-Fissori will manage AAMC email from home.*
 - b. *Still accepting cash or checks tonight from anyone that has not already made their donation to the AAMC Endowment Fund.*

V. FINANCE COMMITTEE

Karlin Sorenson

- A. FFE in budget does not reflect costs from reunion at this time.
- B. Endowment is \$99,000. Admin Fund is \$1.5 million.

C. ACTION ITEMS:

- a. *Working through budget details with the Finance Committee and how certain items will be classified. Recording pin sales as "Merchandise." Ticket sales from Ed Outreach events will be recorded as "Pass-Through Fund," since alumnae/i are paying the AAMC back for tickets we had initially bought.*
- b. *Working on Internal Controls document. The Vice Presidents will have view-only access to the accounts.*
- c. *Need a new computer for the AAMC office. The College will help us replace our current computer. The cost: \$1,300.*
- d. *Need to revisit MOA and fundraising for the AAMC.*

VI. ALUMNAE OF COLOR COMMITTEE

Cynthia Guevara

- A. Alumnae of Color Scholarship was launched 11/28/11. The goal is to raise \$5,000, but will exceed this amount.

B. ACTION ITEMS:

- a. *Will have January phonathon and a "Call to Action" event April 28-29, 2012 in support of the scholarship fund.*
- b. *AoCC/ student mixer: January 29, 2012.*
- c. *Phenomenal Women; Seniors of Color event: April 26, 2012, Student Union.*

VII. ALUMNAE STUDENT RELATIONS COMMITTEE

Lynda Campfield

- A. Had 75 people in attendance at the Winter Reception for New Alumnae. 24 students were honored. The event was \$1,837. Split the cost with Alumnae Relations 50/50.
- B. Stuckey attended finals snacks event for the freshmen. BOG members distributed holiday bags, which included literature about the AAMC.
- C. **ACTION ITEM:** *Pearl M Dinner- April 12, 2012.*

VIII. EDUCATIONAL OUTREACH COMMITTEE

Michelle Balovich

- A. Cal Shakes *The Taming of the Shrew* event went well. 16 alumnae attended.

B. ACTION ITEMS:

- a. *The Oscars According to Ken Burke- Sunday, February 19th, 2012, 2-4PM.*
- b. *Understanding the Civil War- Choosing Sides: Date TBD upon confirmation of group reservation with the African American Museum and Library of Oakland.*

IX. TRAVEL COMMITTEE

Lucy Do

- A. Post-Reunion trip will be three days/ two nights and include a lunch at the Mayo Winery.

X. ALUMNAE RELATIONS

Laura Gobbi

- A. Reorganization for OIA. Examining all positions from the ground up. Alumnae relations and Annual Giving will no longer exist as it did before. Alumnae Relations will maintain the volunteer management piece, but Annual Giving will no longer be a part of it. Gobbi is now the Sr Director of Alumnae/i Relations, but has a portfolio and will be out in the field.
- B. Alumnae Relations Advisory Committee has an updated mission statement. Nominations for the committee will come from committee members and nominations will be based on skills and experience. Each member has a two-year term and can reup once. It's a non-BOG committee.
 - a. **MOTION** by King:
 - i. Move for ARAC to elect its own members without BOG approval.
 - ii. Seconded by Stuckey.
 - iii. **Favor:15; Oppose: 0; Abstain: 1- Guevara.**

XI. NOMINATING COMMITTEE

Linda Jaquez-Fissori

- A. Stefanie Moreno stepped down as Nominating Committee Chair. The Executive Committee elected Do to be the new Chair. However, our bylaws state that the BOG must elect the new Chair. Opened the floor to accept other nominations.
 - a. **MOTION** by Jaquez-Fissori:
 - i. Move to approve Do as Chair of the Nominating Committee.
 - ii. Do accepted.
 - b. **MOTION** by Cammauf:
 - i. Move to nominate Nicholson.
 - ii. Nicholson declined.
 - c. **MOTION** by Balabanis:
 - i. Move to nominate self.
 - d. **After a discussion and vote by secret ballot, The Board elected Do to be the new Nominating Committee Chair.**

Meeting Adjourned at 9:20PM

Respectfully Submitted,

Michelle Balovich '03, AAMC Co-Vice President