

ALUMNAE ASSOCIATION OF MILLS COLLEGE
BOARD OF GOVERNORS MEETING
October 15, 2014
6:00 – 9:00 PM
REINHARDT ALUMNAE HOUSE

I. CALL TO ORDER AND WELCOME

President Lucy Do called the meeting to order. There were 14 members in attendance. Those in attendance and constituting a quorum were:

President: Lucy Do.

Vice-President: Viji Nakka-Cammauf.

Treasurer: Susan Thomas

Board Members: Lilly Sahagun, Pierre Loving, Marge Nicholson, Marina Simenstad, Toni McElroy, Lynette Castille-Hall, Gloria Fangon-Hitz, and ASMC Student Governor Skylar Crownover.

Alumna Trustees: Melissa Stevenson-Diaz, Molly Fannon Williams and Judith James, as well as Laura Gobbi (Senior Director of Alumnae Relations).

Board members absent were: Governors Dawna Williams, Betty Lin, Catherine Ladnier, Darice Balabanis and Vice-president Jennifer King.

Prior to the start of the meeting the Board of Governors met with college President Alecia DeCoudreaux and college trustee Kathleen Burke for an update on the state of the college.

II. APPROVAL OF MINUTES

The minutes from May 14, 2014 had been provided to the Governors in advance of the meeting. Motion by Trustee Diaz to approve the minutes, seconded by Governor Simenstad. Vote taken, motion passed unanimously. Minutes of May 14, 2014 approved as submitted.

III. COMMITTEE REPORTS

In an effort to save time, all Governors had been provided with most of the committee reports in advance of the meeting.

President's Report: President Do updated the Governors on the status of a proposed summit meeting between Board of Governors and college Trustees. Date would be in February to coincide with next Trustee meeting. Governors will need to do some planning in the interim.

President Do also mentioned that the Governors need to explore some new ways to recruit candidates to both the Board of Governors and Alumnae Trustee. It has been

difficult to find candidates who fit the skill sets the Governors identified at a prior retreat. It was suggested that Alumnae Relations might have some candidates they can refer to us and President Do suggested that as Governors attend events at venues in the Bay Area and out of state they think about their contacts as potential candidates. The time commitment of the job is significant and that needs to be made clear to any potential candidate.

President Do would also like to suspend any fundraising events until after the joint summit. There might be collaboration for fundraising in the future.

Treasurer's Report : Treasurer Susan Thomas presented an updated budget. Copies of the report provided to the Governors at the meeting. The endowment investments are not doing as well this year as last, however, the year has just started, improvement might occur.

Report from the Office of Alumnae Relations: (report provided in advance of meeting). Laura Gobbi asked Governors to focus on the calendar of events and pay particular attention to events she highlighted as ones she encouraged the Governors to attend. Alumnae Relations and Office of Institutional Advancement have had significant reorganizational and staffing changes; Gobbi presented an updated organization chart for Alumnae Relations. She has more duties assigned to her that involve both Alumnae Relations and Institutional Giving. Gobbi also updated the Governors on the Non-Negotiable Outcomes based on the Strategic Imperatives.

- IV. ELECTION OF EXECUTIVE COMMITTEE:** Each year the Board of Governors elects an Executive Committee comprised of the Vice-Presidents, Treasurer, one Alumnae Trustee and two Governors. Nominations were taken, and as the nominations satisfied the requirements with no election needed, the new slate of officers is as follows; President Lucy Do, Vice-presidents Viji Nakka-Cammauf and Jennifer King, Treasurer Susan Thomas, Trustee Melissa Stevenson-Diaz and Governors Lillian Sahagun and Pierre Loving.
- V. TALKING POINTS:** Governor Nicholson discussed the Talking Points document that had been developed over the past few years. She wanted the Governors to be comfortable answering questions when they attended any event where Alumnae might want answers. She called it a template for being an ambassador. There is also a condensed page that could be put on an index card for travel use. Governor Nicholson also provided a Feedback template to be used when a Governor visits a branch. Trustee James reported on a recent visit to the Seattle branch. They provided a lot of ideas that could be used in branches anywhere. The branches really enjoy having the Governors and Trustees visit and would like the faculty to come as well. It was suggested that a DVD could be used to record a presentation and then present that to a branch. Governor Simenstad reported on her recent visit to the Portland branch. They were concerned about being able to stay connected to the college and other alumnae groups. They also wanted to reach out to alumnae in the Portland area who have not been active in their branch. They have a strong calendar of events and want to give back to the college but to

students, not buildings. Nicholson wrapped up her presentation with a plea to the Governors to increase their presence and encourage dialogue with the clubs. She encouraged the Governors to embark on a visitation program with branches.

- VI. EDUCATIONAL OUTREACH:** Lynda Campfield reported for Chairperson Betty Lin. The Educational Outreach committee is trying to select 4 of the 6 events identified in the report provided to the Governors before the meeting. She was asking for approval to move ahead with making plans for the events outlined, approval given by the Board.
- VII. ALUMNAE STUDENT RELATIONS:** Vice-president Nakka-Cammauf reported on upcoming events sponsored by the Alumnae Student Relations committee. These are Final Snacks in December, Winter Celebration for winter graduates on December 3rd, Pearl M dinner on April 30th, International dinner (date to be determined), and Finals Snacks for end of school year. Nakka-Cammauf reported that the Pearl M would be in a different venue with a different caterer due to the costs associated with using Orchard-Meadow hall and Bon Apetite caterers.
- VIII. ALUMNAE OF COLOR:** Governor McElroy reported that the Alumnae of Color would continue to meet on one Sunday a month to have brunch with students. Their upcoming event is Phenomenal Women of Color on April 9th
- IX. REINHARDT HOUSE KITCHEN UPDATE:** President Do reported that she ran in to the campus architect and discovered that she also felt the Reinhardt House kitchen was in a sad state and that it could be so much more for those renting and using it. President Do didn't know if that meant there was a remodel in the future but she felt encouraged by the discussion. Maybe the AAMC and college could sponsor a joint fundraising effort.

There were no miscellaneous items.

Meeting adjourned by President Lucy Do at 9:10 PM
Submitted by Lesli MacNeil
October 17, 2014