



**Alumnae Association of Mills College  
Reinhardt Alumnae House Ad Hoc Committee  
1<sup>st</sup> Quarter Report – May 8, 2019**

**Chairs, Pierre Loving and Alexa Pagonas  
Committee Members: Gloria Fangon Hitz,  
Miki Hong, Viji Cammauf and Susan Thomas**

RAH committee met on May 1, 2019 and discussed the following:

**Recording of AAMC's interest in Reinhardt Alumnae House**

The committee discussed recording the interest the AAMC has in Reinhardt Alumnae House under the compact with the college. Under the compact, the AAMC was to look into recording the AAMC's exclusive right to use RAH. Research was completed and a draft is being created by the committee chairs that will be submitted to the board for approval so that the AAMC's interest in RAH is made a public record.

**Meeting with the College**

The compact requires that the AAMC meet with the college annually to address, amongst other things, "program needs and usage, and office configuration of RAH, as well as the use of non-office space such as the living room, kitchen, and gardens." Since the AAMC currently does not have any immediate planned programs that would occupy RAH building space, the committee recommends that the existing arrangement with the college as to space usage by the Mills staff remain the same.

**Committee Plans for AAMC assuming responsibility for rentals of RAH**

Currently the college is handling all rentals for the use of space in RAH. As a result, the AAMC gets no income from the rental of our space by the college. Discussions were had regarding the AAMC taking over these responsibilities and how this will be accomplished in stages. The goal is to have the AAMC assume responsibility for the rentals and collection of income commencing January 1, 2020. The committee will obtain information from the college on what the current requirements are, review the marketing plan that was drafted for RAH by the business school in 2018, determine which AAMC staff member will be responsible for the rentals and put a plan in place for the AAMC assuming this responsibility no later than January 1, 2020. Gloria and

Pierre will begin the process with this and ask other alums and BOG members to volunteer for this subcommittee.

### **Personal Property Owned by the AAMC**

The AAMC owns items of personal property that were donated to the AAMC that are held in various locations around the campus. The AAMC does not have a property inventory of what is owned by the AAMC, despite the fact that we are paying insurance on this personal property- i.e. the Teapot Collection and rugs. A subcommittee was formed, with Gloria, Alexa and Miki, (other volunteers are requested) to locate and inventory the property and make a determination if some of these items can be used as a fundraising events. College staff will be contacted to ascertain where these items are currently stored and how the AAMC will have access to them so they can be photographed and cataloged.

### **RAH Improvements**

Discussions were had regarding remodeling the women's bathroom, putting cabinet doors on the space at the end of the counter in the main AAMC office and a rodent problem in RAH. The rodent has been brought about by the many open spaces that exist in RAH currently. Pierre will speak to Linda Zitzner about what can be done to seal off some of the spaces so that the problem is minimized. Karen Fiene, the college architect was contacted about remodeling the bathroom and she advised that obtaining costs is a time consuming endeavor that includes code checks, plans with details and getting bids with the renovation cost being between \$50,000 to \$75,000. Karen advised that the first step would be to hire an Architect to get preliminary plans. The BOG should discuss the forgoing and decide what actions they want to take in this regard. In the meantime, the committee recommends that a request be made of the college to put an exhaust fan in the bathroom, perform a deep cleaning of the floors and re-caulk of the base of the toilets.

### **RAH Committee and the revised bylaws**

The committee discussed given the history of the AAMC's home space on campus over the years that there should be a provision placed in the upcoming revised bylaws that explicitly states that the Reinhardt Alumnae House Committee maintain oversight over RAH in collaboration with the AAMC BOG.

**If any alumnae or BOG would like to join the RAH committee, please contact Pierre or Alexa. "Alexa Pagonas" [alexap48@gmail.com](mailto:alexap48@gmail.com) "Pierre" [Pierre@jps.net](mailto:Pierre@jps.net). We are seeking working volunteers.**

Respectfully submitted by,

Alexa Pagonas and Pierre Loving,  
Chairs of AAMC, Reinhardt Alumnae House Committee