

AAMC Executive Committee Meeting
December 7, 2022
6 – 8 pm (PT)

Present: Debby Dittman, Pamela Roper, Kathy Roskos, Angela DeMoss, Christina Hannan (joined at 6:20), Operations Manager Lila Goehring

Absent: Mitra Lohrasb

| | Topic | | | | D/A/I |
|----|---|-------|---|------|-------|
| 1. | Call to Order President Dittman called the meeting to order at 6:05 pm. | | | | |
| | Presidents Report President Dittman gave a brief president's report in which she discussed the recent special meeting on 12/5, upcoming Quarterly content, and upcoming projects: to pick an annual meeting date for 2023, to update the BOG application in January. Noted that we should always include Mills College when referring to Mills College at Northeastern University. | Debby | | 6:05 | |
| | Operations Manager Report Lila gave a brief update about the good functionality of the office with the new admin Winnie's presence. | Lila | | 6:10 | |
| 2. | Approve Minutes from Oct 26, 2022 The minutes are approved as written. | Kathy | 2 | 6:15 | D |
| 3. | Motion to Move to Executive Session The meeting moved into Executive Session at 6:14 pm. | Debby | | 6:20 | |
| | <ul style="list-style-type: none"> ● Insurance claim report ● Memo for Karl Mill | Kathy | | 6:20 | D |
| 4. | Motion to resume EC meeting | Debby | | 7:06 | |
| 5. | Follow up on the Mission/Purpose Lila gave an update about the upcoming publication of the FAQ on the website, on social media, and via email. | Lila | | 7:06 | D |

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| 6. | <p>Update on continuing Mills students</p> <p>Lila and President Dittman gave an update on student concerns. More specific details about what support they need is needed to offer it. Discussed inviting them to monthly socials, and reaching out via a student who has all Mills student contacts. We will send emails through this student and also give students a chance to join our database (with a designation that they are a current student).</p> | Lila + Debby | 7:10 | I |
| 7. | <p>BOG resignation process/update</p> <p>President Dittman announced that Debra Connick resigned from the BOG due to personal and health reasons. She went on to review the process on vacancies in the bylaws, which is that the Board can choose to fill a vacancy or not (unless the vacancy creates the lack of a quorum, in which case the nominating committee can choose a new member). The EC discussed the pros and cons of filling the seat, and the need to focus on staffing up committees.</p> | Debby | 7:28 | I |
| 9. | <p>BOG Topic</p> <ul style="list-style-type: none"> ● Committee reports ● Guests: Kristen Caven, 5 minutes ● DEIA ● Board Chairs Academy Recap ● Pierre and Catherine's conversation about RAH <p>The meeting was adjourned at 7:51 pm.</p> | | 7:41 | D |
| | D=Decision A: Advice I: information | | | |